

CLEAR LAKE BANK AND TRUST COMPANY

Sponsorship/Donation Request Form



*Our sponsorship/donation committee meets monthly. Requests must be made a minimum of six weeks prior to your event. We will contact you if your request has been approved.
We wish your fund-raising efforts the very best!*

Name of your organization _____

Address _____ City _____ State _____ Zip _____

Contact person/title _____

Phone _____ E-mail address _____

Purpose of organization & fundraising objective _____

Amount of request _____ Fundraising project goal _____

Date of this request _____ Date funds needed _____

Annual budget _____

How much of total budget is obtained through fundraising? _____

What percentage of dollars raised goes to overhead expenses? _____

What is the total local membership of your organization? _____

Is this an annual event/fund-raising project? _____

Number of fund-raising projects per year by your organization (please list): _____

Do members of your organization patronize our business? Who? _____

Are employees of our business involved in your organization? Who? _____

Will the bank receive recognition for donating this gift? If so, please describe: _____

**Please return this form AND a current W-9 to any of our Clear Lake Bank & Trust offices.
Your request will NOT be considered without both of these forms.**

322 Main Avenue, Clear Lake IA 50428

325 State Street, Garner, IA 50438

425 Tiffany Drive or 100 East State Street, Mason City, IA 50401

----- For internal use only -----

Date reviewed: _____ Committee assigned: _____ Donations _____ Sponsorships _____ Branch _____

Amount approved: _____ Disapproved/reason: _____